

**Minutes
Board of Directors Meeting
Pilot Hill Homeowners Association**

**Wednesday, March 2, 2016
6:30 pm
at the Raley Home (4340 Creekside Court)**

A. Call to Order:

Present were Valerie McKay, Sandy Raley, Polly Lowry, Sue Murray, Chris Campbell, Donna and Stewart Buckalew, and Steve Elliott.

B. MEMBER COMMENT:

Stewart Buckalew brought up the topic of properties with multiple dwellings. He felt that each unit should be charged.

C. AGENDA CHANGES AND REVIEW:

None.

D. OFFICER AND CHAIR REPORT:

1. Secretary's Report

January and February 2016 minutes were read and edited. Motion made by Valerie and 2nded by Chris to approve them.

2. Financial Report

Checking: \$6,814.10

Savings: \$8,316.26

Reserve: \$2,396.00

Remaining Legal fee: \$6,014.44

Sandy has finished and mailed out the taxes.

3. Road and Drainage Report

Chris reported that in addition to grading along the roadsides and clearing

ditches, Crowton also flushed out 3 culverts on Oakview.

4. Pond and Dam Chair Report

Chris reported that Alex has put up most of the vehicle barrier. He just needs the center post. When All Phase comes to Valerie's, Valerie will schedule them to trim the blackberries at the pond.

E. CONTINUING MATTERS:

1. Approval for purchases

Chris will e-mail 2 receipts.

2. Requests for reimbursements based on approved purchase

\$32 for 2 bags of cold patch to Polly.

3. Fire Safety Council update

Valerie attended the meeting and the next event will be held at Northside School on April 25, 2016 where they will present vendors deal with subjects such as animal rescue and brush clearing. She will prepare a flyer for April.

4. Web site for Board members only

Valerie's is looking for free web sites. She found one for \$10/month.

5. Review Action Items List

F. NEW BUSINESS:

1. Minutes from May 2015 not posted yet

Sue still working on it.

2. Prepare for Annual Meeting

The annual meeting will be held at 10:00 am on May 14, 2016 at Sandy Raley's house. Need to draft up the Notice of Meeting and Financial Report.

3. Budget

Sandy will draft a budget and send out a notice with the annual meeting.

G. ADJOURNMENT:

The meeting was adjourned at 7:30 pm (motion made by Valerie, 2nded by Chris).
Respectfully submitted by Sue Murray.